



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

15 February 2021

**DIVISION MEMORANDUM**

DM No. 063, s. 2021

**ONLINE MEETING OF THE DIVISION GAD FOCAL POINT SYSTEM MEMBERS  
AND DIVISION MACHETE OFFICERS**

To: OIC-Assistant Schools Division Superintendents, CID and SGOD Chiefs, Division GFPS,  
Division MACHETE Officers, and All Concerned

1. In relation to the celebration of the Women's Month on March 08, 2021, this Office through the Division GAD Focal Point System (GFPS) calls for a meeting on **February 17, 2021, 1:30 – 3:30 pm**. Participants to this activity are the Division GFPS members and MACHETE officers. Agenda for the said meeting shall be the following:
  - a. Activities for the Women's Month Celebration
  - b. Division GFPS members and MACHETE officers' assignment for Women's Month Celebration
  - c. Other GAD-related matters
2. Immediate dissemination of this Memorandum is highly desired.

**ELIAS A. ALICAYA, JR., EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)  
Website: [www.depedquezon.com.ph](http://www.depedquezon.com.ph)

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